ANNUAL REPORT OUTLINE
RESEARCH CENTERS/INSTITUTES

- Center/Institute Mission
- Active Center/Institute Projects (title, participants)
- Projects in Development (title, participants)
- Center/Institute Participants
  - Faculty (name, department)
  - Research Scientists/Post Docs (name, department)
  - Graduate Students (name, department, funding)
  - Undergraduate Students (name, department, funding)
- Internal Collaborations (centers, programs, departments)
- External Collaborations (universities, laboratories, institutes, etc.)
- UA Budget prior year, current year
- Revenues generated prior year, projected for current year
- Grants/Contracts Submitted (title, PIs, agency, period, amount)
- Grants/Contracts Awarded (title, PIs, agency, period, amount)
- Grants/Contracts In-Force (title, PIs, agency, period, amount)
- Publications (full citation)
- Presentations (title, presenter(s), venue, date)
- Patents (title, inventors, status)
- Conferences/Workshops/Short Courses Presented (title, location, data, no. of attendees)
- Outreach Activities (governmental boards, agency boards, editorial boards, etc.)
- Honors and Awards
- Minutes of Center/Institute Meetings
- Other Information

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